



"The Fence Store"

# PHONE-FAX ORDER FORM

3501 N. IH-35 Georgetown, TX 78628  
Phone# 512-930-4000  
Fax1# 512-930-4002 Fax2# 512-869-8912  
Sales Person \_\_\_\_\_ Ext. \_\_\_\_\_  
Date: \_\_\_\_\_ [www.afence.com](http://www.afence.com)  
Email: [tony@afence.com](mailto:tony@afence.com)

## PERSONAL INFORMATION

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Home # \_\_\_\_\_ Work # \_\_\_\_\_  
Mobile # \_\_\_\_\_ Fax # \_\_\_\_\_  
Email \_\_\_\_\_

## SHIPPING INFORMATION

Check Here If Address Is Same As On Personal Information  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Phone# \_\_\_\_\_  
**Ship Via**  
 Customer Pick-Up  Deliver-Our Truck  UPS \_\_\_\_\_  
 Freight Line \_\_\_\_\_  Other \_\_\_\_\_  
**Shipping Terms**  
 Freight Collect  Freight Prepaid & Add To Invoice

**PRODUCT INFORMATION** – If all the items you want to order do not fit on this page, continue on page 2 of this order form

In Stock  Special Order – Approximate Lead Time \_\_\_\_\_  Other \_\_\_\_\_

QUANTITY	DESCRIPTION / PART NUMBER	UNIT COST	EXTENDED COST
ADDITIONAL ITEMS MAY BE LISTED ON PAGE 2		TOTAL FROM PAGE 2	
		SHIPPING / HANDLING	
		<b>Sub Total</b>	
No Tax On Out Of State Sales		<b>Sales Tax</b>	
		<b>Total w/ Tax</b>	

## PAYMENT INFORMATION

Personal Check – DL# \_\_\_\_\_ ST \_\_\_\_\_ Exp. \_\_\_\_\_  Company Check  
 Mastercard  Visa  Discover  American Express  Other \_\_\_\_\_

**Credit Card #** \_\_\_\_\_  
**American Express #** \_\_\_\_\_

**Security Code/CVV2#** \_\_\_\_\_  
AX Cards: 4 digit number on front of card  
All Other Cards: 3 digit number located  
on back of card in the signature area

**Expiration Date**  
Month \_\_\_\_\_  
Year \_\_\_\_\_

Name Exactly As It Appears On The Card \_\_\_\_\_  
**Address this credit card's bills are mailed to:**  
Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

**Customer Acceptance:** X \_\_\_\_\_ I agree, understand & acknowledge all terms and conditions on page 2 of this order form.

**IMPORTANT!!!** Please fill out order form "COMPLETELY"  
Failure to do so will delay your order.



League City, TX. 77573    Galveston, TX. 77554    Georgetown, TX. 78628  
 281-332-0511    409-744-7131    512-930-4000  
 Fax: 281-554-2592    Fax: 409-744-7131    Fax: 512-930-4002  
 Houston Fax 281-332-0513 Email: [tony@afence.com](mailto:tony@afence.com)    [www.afence.com](http://www.afence.com)

QUANTITY	DESCRIPTION / PART NUMBER	UNIT COST	EXTENDED COST
		<b>Sub Total</b>	
		move total to page one	

**TERMS & CONDITIONS**

**Product Safety** - Most of the products we sell that use electricity, have motors, wheels and rollers (or are intended to be used in applications where physical movement of the product is anticipated) will have safety and use instructions included from the manufacturer of the product. You should carefully read and comply with all manufacturer warnings, proper use and safety instructions. If you cannot find the product safety information with the product purchased you should not proceed with use of the product without first obtaining and reading a copy of the safety information. This information can be obtained by contacting the manufacturer and requesting a copy. If you need assistance in obtaining instructional or safety information or if you do not understand the information you have received with the product, you may contact the store manager at any of our locations for assistance in contacting the manufacturer for clarification.

**Gates & Gate Operator Safety** - If you are installing or repairing an automatic gate operator on a new gate or an existing gate you must follow all the manufacturer installation and safety instructions. After installing or repairing any gate (manual or automatic) and/or gate operator purchased from American Fence & Supply Co., Inc. and before placing the gate operator into service, the purchaser should purchase and field install all items required to comply with the underwriters Laboratory (UL) 325 gate standard and the ASTM F2200-02 gate standard. This includes but is not limited to the following items: 1.) Install primary and secondary entrapment protection devices. 2.) Install safety roller covers eliminating pinch points or entrapment danger areas on any rolling, sliding, or horizontally moving gate. There should be no exposed rollers. 3.) Install screening mesh on any rolling gate, sliding gate, or horizontally moving gate and to any area of adjacent fencing that the gate slides past. 4.) Eliminate any pinch points, crush hazards, or entrapment hazards before placing the gate and/or gate operator into service. If you do not have this safety information you may request a copy of this information at any of our stores or visit our website at [www.afence.com/gatesafety.htm](http://www.afence.com/gatesafety.htm) and/or contact ASTM by phone at 610-832-9585 or visit the ASTM website at [www.astm.org](http://www.astm.org).

**Prices** - Prices are subject to change without notice. Prices may vary from store to store. Internet pricing may vary from in-store pricing. Some items may not be stocked at all locations. We reserve the right to correct typographical errors in pricing and content of any printed advertisement or catalogue.

**Estimates** - Our staff is trained and ready to assist you in estimating your material requirements. Estimating assistance rendered by our staff is not guaranteed to complete any specific project requirement or be suitable for the intended use. All estimates are subject to the customer's final discretion.

**Warranty** - All product warranties are strictly limited to the warranty provided by the manufacturer of the product. American Fence & Supply Co. does not directly warrant or guarantee any product manufactured by another company directly to the purchaser or end user of the product.

**Sales Tax** - All sales are subject to Texas State Sales Tax unless a valid tax exemption certificate is presented on the day of the material sale. Local Sales Tax Rates vary from store to store. Very Important: Once sales tax has been collected for material purchases our stores cannot refund sales tax. Customer must contact the Texas State Comptroller at 1-800-613-6743 for refund of sales tax. If the order is shipped out of the State of Texas, it is the purchasers sole responsibility to remit any and all state and local taxes due in the state of delivery.

**Lumber** - Direct from Mother Nature, wood products will always vary from piece to piece. In an effort to assure quality to you, we allow no selecting of lumber. All products are sold, "as is" directly from the bundle and allow for knots, splits, cracks, weather checks, rot and wane. Lumber is not warranted against warpage or splitting and we invite you to inspect lumber products prior to purchase. Lumber products may not be returned.

**Returns & Exchanges** - Merchandise in new, resalable condition in original packaging may be returned or exchanged within 30 days of the original date of purchase. You must bring in your original sales receipt. Returns are subject to a 20% restocking charge. Returns over \$500 may be subject to additional inventory overstock charges. The following items may not be returned or exchanged: lumber / wood products, dog kennels, pet carriers, trailers, electrical or pneumatic items, power post hole diggers, products with electrical motors or gasoline engines. Additionally, special order items and custom built items may not be returned. Refunds for purchases paid by check will not be refunded prior to 14 days from the date of purchase. Refunds for purchases paid by credit card must be credited back to the exact credit card used on original purchase.

**Down Payments & Deposits** - These payments are required to secure the customer's obligation to purchase and pay for items which are to be custom ordered, custom fabricated, or placed in lay-a-way. Down payments and deposits are not refundable.

**Payment** - We accept cash, MasterCard, Visa, Discover, American Express, and personalized or company checks. Checks must have your name or your company name imprinted by the bank. You must provide a valid driver's license. Checks should be for the amount of purchase only. No two-party checks. No starter checks. Returned checks will be subject to a \$35.00 processing fee.

**Shipping** - Shipping of purchased material can be provided for a fee. For **local shipments**, materials will be delivered on a "tailgate basis", i.e.: materials will be dumped in bundles immediately beside or behind the delivery truck, fragile items will be hand unloaded immediately beside or behind the truck. Trucks are not able to leave the street curb unless a suitable driveway is available and only at the instruction of the customer. American Fence & Supply Co. will not be responsible for any property damage or injuries, which occur as a result of customer instruction to proceed beyond the street curb. Purchased materials cannot be transported into yards, garages, etc. For shipments **out of the local area**, we use UPS for shipping smaller items and common carrier freight for items that cannot be shipped on UPS. All smaller items are shipped on standard UPS Ground service unless the customer requests Next Day AIR, 2 Day or other services. Our minimum fee for UPS Ground is \$10.00 and shipping costs are priced on an individual basis. There is an additional \$5.00 fee for non-commercial shipments on UPS. Shipping costs for larger items shipped on common carrier freight are priced on an individual basis. There is an additional minimum \$65.00 fee for non-commercial shipments. Examples of a non-commercial shipment are: a residence, a business located in a private residence, mini storage warehouses, churches, schools, prisons, military bases, construction sites, etc. **IMPORTANT:** Please check your shipment for obvious or possible damage or shortage **BEFORE SIGNING DELIVERY RECEIPT**. Although nearly all of our shipments reach their destination undamaged by the freight company, we want you to be prepared and aware of how to sign for your delivery if your shipment is damaged or incomplete. If your shipment is obviously damaged, note the damage clearly on the delivery receipt and have the driver sign or initial by your notations. If your shipment has a package that has been opened or torn, note this fact on the delivery receipt with the comment, "subject to inspection". If your shipment consists of multiple pieces, such as 2 pallets, and 1 crate, make sure you receive all pieces, if not, indicate the actual number of pieces you received and note on the delivery receipt that the shipment was short. As mandated by federal law, when a shipment is picked up by common carrier freight truck for shipment to a purchaser, the shipment immediately becomes the property of the purchaser. All claims for damage or loss must be filed by the purchaser directly to the delivering carrier. If you have any questions, feel free to call us at 512-930-4000 in our Georgetown, TX location or 281-332-0511 in our League City location.

**Acknowledgment** - By executing signature on page 1 of this form, purchaser acknowledges that he/she is fully aware of all specific details of items being ordered. i.e.: size, weight, color and all other details of items ordered. Purchaser also agrees to all terms and conditions of this order form and agrees to accept delivery of all items ordered on this order form.